FRIENDS OF CLEARVIEW 198 COUNTY ROAD DF JUNEAU, WI 53039 February 13, 2013

MINUTES

- 1. CALL TO ORDER: The meeting was called to order by Jeff Duchac at 10:10 a.m. with the following members present:
- 2. ROLL CALL:

Jeff Duchac Kristin Fabisch Daniel Klossner Rodger Mattson Mary Ann Miller Harold Zastrow Marianne Zastrow

Jane Hooper, Administrator; Russell Kottke, Dodge County Board ALSO PRESENT: Chairman; William Kuter, Director of Strategic Alliances - Landmark Credit Union; Lori Kurutz, Clearview Director of Support Services; Tony Marchese, Clearview Director of Finances; Heather Ninmann, IID Household Specialist; and Jill Soldner, Clearview Administrative Secretary.

ABSENT: Roger Gorst.

- 3. APPROVAL OF MINUTES OF NOVEMBER 6, 2012 MEETING: Motion made by Rodger Mattson to approve Minutes of November 6, 2012; seconded by Mary Ann Miller. Motion carried.
- 4. APPROVE DEVIATING FROM THE AGENDA: Motion made by Daniel Klossner to approve deviating from the Agenda; seconded by Rodger Mattson. Motion carried.
- 5. **COMMITTEE MEMBER REPORTS**: None to report.
- 6. ANNUAL REVIEW OF BYLAWS: The Bylaws were reviewed by the Committee. Motion made by Rodger Mattson to approve the Bylaws, with no changes; seconded by Mary Ann Miller. Motion carried.
- 7. ELECTION OF OFFICERS: An election of officers was taken. Motion made by Rodger Mattson to retain all present officers in their current positions (see below); seconded by May Ann Miller. Motion carried.

Chair:

Jeff Duchac

Vice Chair:

Roger Gorst

Secretary/Treasurer: Daniel Klossner

8. EXPENDITURE APPROVAL BY HEALTH FACILITIES COMMITTEE: Items requested for expense approval will be approved on a form signed first by the Health Facilities Committee Chair and then by the Friends of Clearview Chair. Motion to approve the funds requested at the February 13, 2013 meeting, in an amount not to exceed \$900.00, by Rodger Mattson; seconded by Daniel Klossner. Motion carried.

9. **FINANCIAL REPORT**: Motion made by Rodger Mattson to accept the financial report; seconded by Harold Zastrow. Motion carried.

10. **FUTURE ACTIVITIES**:

- **February 14, 2013 Valentine's Day Party:** Lori Kurutz gave a report to the Committee. Kathleen Kielisch will perform for the residents. Cupcakes and treats will be provided. The function will be funded by Clearview's Activity Department.
- March 7, 2013 Don Peachy Band: The Don Peachy Band will perform for the residents from 6:30 to 7:30 p.m.
- April 1, 2013 Brewer Home Opener Tailgate Party: A tailgate will be held in the front parking lot near the carport. Workers should arrive at 10 a.m.; tentative help include Rodger Mattson, Daniel Klossner, Harold and Marianne Zastrow, and possibly Jeff Duchac. Clearview will supply the food and soda; Friends of Clearview will reimburse Clearview for the supplies. Daniel Klossner will bring a case of light beer for residents who are able to have it. Suggested activities during the tailgate included the Bean Bag Toss, opening the tailgate of a vehicle and displaying items associated with tailgating.
- May 13-17 2013 Card Party / Happy Hour: A card party will be held during happy hour, during Nursing Home Week.
- June 8, 2013 (Saturday) Brat Fry: A brat fry will be held at Rechek's Food Pride in Beaver Dam from 10 a.m. to 2 p.m. Six (6) people are needed to work, arriving at 8 a.m. Two (2) grills and three (3) Nescos are needed. Brats \$2.50; hamburgers \$2.75; cheeseburgers \$3.00; hot dogs \$1.00; and soda \$1.00 a can.
- July 30 or 31, 2013 One-Year Anniversary All In One Building: Possible picnic to celebrate the one-year anniversary of Clearview being in one building. "Uncle Ozzy" to perform.
- Shred-It Fundraiser: To possibly be held on a Saturday, in conjunction with a Legion brat fry. Rodger Mattson will check with the Legion on their brat fry dates, as well as Rechek's. Once a date is determined, Administrator Hooper will contact Shred-It.
- **Fish Fry(ies)**: Rodger Mattson will check with the Mayville Legion in April as to available dates. The Legion has fish fries on Friday nights during the nice weather; volunteers are needed to clear tables. The clean-up crew's take-home amount is approximately \$400 to \$500, based on past fish fries.
- October 31, 2013 Halloween Party: With the huge success of the Halloween Party in 2012, it was agreed that the Halloween Party should be an annual event.

11. UPDATES:

- **Book/Library Start-Up:** Lori Kurutz reported to the Committee that large print versions of *Reader's Digest, Birds in Bloom*, and *Reminisce* have been ordered. This expense was approved at the September 27, 2012 Health Facilities Committee meeting.
- 12. Bingo: Motion by Daniel Klossner to enhance the Bingo payout on Saturdays to \$5 for "bonus games" five games played for a prize of \$1 per game (for a total of \$260 a year); seconded by Rodger Mattson. Motion carried.
- 13. William A. Kuter, Director of Strategic Alliances at Landmark Credit Union, would like to become a Board member of Friends of Clearview, for a two-year term. The appointment of William Kuter to the Friends of Clearview Board will go before the Dodge County Chairman, and confirmed by the Dodge County Board of Supervisors, at the March 19, 2013 meeting.
- 14. **NEXT MEETING DATE**: Tuesday, April 30, 2013, at 10:00 a.m., at Clearview, in the Gathering Room, 198 County Road DF, Juneau, Wisconsin 53039.
- 15. **ADJOURN**: There being no further business to come before the Committee, motion by the Chair, to adjourn. Meeting adjourned at 11:15 a.m.

Dated this 30th day of April, 2013.

Respectfully submitted,

Daniel Klossner, Secretary/Treasurer



Friends of Clearwiew

198 County Road DF

Juneau, WI 53039 Phone: (920) 386-3400

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FUNDS REQUEST FORM

Date: (2//5//

| Friends of Clearview | Chair Signature and Date | | JAN 2/13 | | 2/13/13 | | c; / c; - r · · · · · · · · · · | Jan 7:5/13 | | 2/13/13 | ` | | | | | | | | | | | |
|----------------------|--------------------------|----------------------------|--|--------------------------|---|------------------------|---------------------------------|----------------|---|------------------------------|--|------------------------|-------------------------|--------------------------|--|------------------------|---------------------|--------------------------|------------------------|-----------------------|--------------------------|--|
| Health Facilities, | Chair Signature and Date | i Com | 8/k//6 /8/////////////////////////////// | 1 20 1 | 1/4/10/1/10/10/10/10/10/10/10/10/10/10/10/1 | Chill I Was Coll I Was | J. J. J. | Call May Apply | 111111111111111111111111111111111111111 | | Comment of the contract of the |) | | | | | | | | | | |
| How Will Item | Be Used? | Performance for the entire | facility to enjoy | "Nursing Home Week," | performance for the entire | facility to enjoy | For CBIC's use | | Battery charger (for | remotes) for the WII | game, Karaoke game, | microphone, Just Dance | for IID for recreation, | cognitive, and exercise. | WII games for use by all | nursing home residents | and CBIC, "Wheel of | Fortune," "Family Feud," | "Press Your Luck," and | "Dance." For leisure, | cognitive, and exercise. | |
| | Item Requested | March 7, 2013 Don Peachy | Band \$250.00 | May 15, 2013 Patsy Kline | presented by Karen Wichan | - \$150.00 | DVD / Blue Ray Player - | 875.00 | WII Games, chargers, and | controllers- \$300.00 | | | | | | | | | | | | |

Friends of Clearview 2012 Financials Donations and Expenditures

Ending Balance 2011

\$ 4,456.59

| Date | Donor | | lmount | In-Kind Donation |
|------------|---|-------------|--------|-------------------------|
| 1/6/2012 | Appleton Lathing Corporation | | | Grills |
| | Boldt Construction | | | Grills |
| | H & H Industries | | | Grills |
| | JP Cullen & Sons | | | Grills |
| | Altmeyer Electric | | | Grills |
| 1/17/2012 | Naasco | | | WII Games |
| 1/17/2012 | Silica | | | 52" Television |
| 2/23/2012 | Linda Johnson | Ş | | |
| 4/17/2012 | Friends of Clearview Brat Fry | Ş | 269.50 | |
| 4/17/2012 | Shred It | Ş | 140.00 | |
| 5/7/2012 | James and Janice Rebne | Ş | | |
| 5/18/2012 | Caroline Storck | Ş | | |
| 5/24/2012 | Friends of Clearview Brat Fry | Ş | 312.91 | |
| 5/24/2012 | Brick Sales | Ş | 20.00 | |
| 6/20/2012 | George Flint | \$ | 322.00 | |
| 6/20/2012 | Pamela Kuehl | Ş | | |
| 6/30/2012 | Wisconsin State Council-Knights of Columbus | Ş | 500.00 | |
| 7/5/2012 | Friends of Clearview Brat Fry | \$ | 232.71 | |
| 7/17/2012 | Garden Art & Sundaes | Ş | 15.00 | |
| 7/25/2012 | Wisconsin State Council-Knights of Columbus | Ş | 281.67 | |
| 8/3/2012 | Wisconsin State Council-Knights of Columbus | \$ | | |
| 8/27/2012 | Katherine Schmitt | Ş | 25.00 | |
| 9/10/2012 | Wisconsin State Council-Knights of Columbus | Ş | 275.62 | |
| 10/3/2012 | Beaver Dam Agribusiness Association | Ş | 398.67 | |
| 10/3/2012 | Recheks Food Mart, Inc. | \$ | 13.00 | |
| 10/5/2012 | Roger Luehring | \$ | | |
| 10/5/2012 | Lois Helmbrecht | \$ | 20.00 | |
| 10/5/2012 | Kyle & Anne Clark | \$ | 20.00 | |
| 10/12/2012 | Steve & Diane Eilbes | ć ć ć | 20.00 | |
| 12/10/2012 | Bob & Marcia Skibba | \$ | 30.00 | |
| 12/10/2012 | Wilbert & Mabel Pieper | Ç | | |
| 12/20/2012 | Annette Condron | \$ | 20.00 | _ |

Total Donations \$ 5,060.99

| Date | Expenditure | Amou | int |
|---------|--------------------------------|------|--------|
| 3/30/20 | D12 Silica-Blu Ray Players | \$ | 500.00 |
| 6/11/20 | 012 Dan Sullivan-Entertainment | \$. | 150.00 |

| 7/31/2012 Basketball Hoop | \$ | 369.98 |
|--|--------------|-----------------------------------|
| 10/31/2012 Food for IID Party | \$ | 70.73 |
| 10/31/2012 Halloween Party Supplies | \$ | 157.56 |
| 10/31/2012 Glen Navis-Entertainment | \$ | 65.00 |
| 10/31/2012 Bingo Cards | \$ | 239.04 |
| 10/31/2012 Vicky Belleville-Entertainment | \$ | 75.00 |
| 10/31/2012 Christmas Tree | \$ | 364.24 |
| 11/30/2012 Vicky Belleville-Entertainment | \$ | 75.00 |
| 12/31/2012 Robert Sanderson-Entertainment | \$ | 150.00 |
| 12/31/2012 Nancy Landry-Entertainment | \$ | 100.00 |
| | | |
| | | - |
| Total Expenditures | \$ | 2,316.55 |
| Total Expenditures Year End Balance | \$ \$ | 2,316.55 7,201.03 |
| | · | - |
| Year End Balance | · | - |
| Year End Balance Restricted/Unrestricted Balances | \$ | 7,201.03 |
| Year End Balance Restricted/Unrestricted Balances Clearview Brain Injury Center | \$ | 7,201.03 1,250.00 |
| Year End Balance Restricted/Unrestricted Balances Clearview Brain Injury Center Individuals with Intelluctual Disabilities | \$ \$ | 7,201.03 1,250.00 2,350.48 |